

Caldwell County Emergency Services District #3

Board Meeting MINUTES

October 8, 2020 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:

111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order – Over ZOOM video conference at 6:34 pm
 - (a) Roll call: Commissioners Present - Ross Purcell, David Murdoch, Bill Hamilton, Mark Jungers; Absent: Mark Villalobos
 - (b) Quorum present
2. Review and approve Minutes from August 6 & 13 & September 10, 2020 meetings – Motion made by David Murdoch to accept all 3 sets of minutes as written – Bill Hamilton 2nd – PASSED 4-0
3. **Reports**
 - (a) Call Report from MVFD – report not available
 - (b) Graph of Call Volume – Historical data on call volume presented
 - (c) Financial Report presented by David Murdoch
 - (d) New Brush Truck Up-fit & Collision Repairs Report – Chief Germer was not present
 - (e) Building Financing Report – The next step to advance the loan application is to pick an architect. Interviews will be scheduled during the month of October.
4. **Discussion / Action items**
 - (a) Review and approve expenses - Bill Hamilton motioned to approve operating expenses - Mark Jungers 2nd - PASSED 4-0
 - (b) Review and Sign FY 2020-2021 MVFD Service Contract – Our standard contract was signed with an addition regarding the expected care of ESD vehicles.
 - (c) Architect RFQ Scoring – There were 8 submissions of RFQs from architects. Ross Purcell and Bill Hamilton worked to score them based on scoring categories provided by Paula Rodriguez of Langford and Associates. David Murdoch has reviewed all of the submissions also and agrees with those scores. The candidates are: Level 5 Architecture, RVK Group, MRB Group, Martinez Architects, PGAL, GKZ, Inc, Slattery Tackett and Sunland Group. After sharing their individual impressions of the submissions, the board agreed to invite GKZ Inc, Martinez Architects and PGAL to visit with the Board during the month of October.
5. Announcements: (No action or in depth discussions – Events or items of general interest)
6. Set next meeting time and date – **Thursday 11-12-2020** – 6:30pm
7. Adjournment – 7:28 pm – David Murdoch motioned to Adjourn, Bill Hamilton 2nd, PASSED 4-0