

# Caldwell County Emergency Services District #3

## Board Meeting MINUTES January 14, 2021 6:00PM

Board Meeting held at the Martindale Volunteer Fire Department located at:

111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order – Over ZOOM video conference at 6:32 pm (Recording Available)
  - (a) Roll call: Commissioners Present - David Murdoch, Bill Hamilton, Mark Jungers; Absent: Mark Villalobos
  - (b) Quorum present
  - (c) Introduction made of Josie Martinez a prospective new Board Member
2. Review and approve Minutes from the Dec 10 & 17, 2020 meetings Motion made by David Murdoch to accept both sets of minutes as written – Mark Jungers 2nd – PASSED 3-0
3. **Reports**
  - (a) Call Report from MVFD – 18 calls were made in December
  - (b) Financial Report presented by David Murdoch
  - (c) Check Signer Changes Update – David Murdoch got the paperwork from Frost Bank and had the new check signers sign the form which was returned to the bank.
  - (d) Building Report – Bill Hamilton is working with Frank Gomillion on a written agreement for architectural services. Frank is working with the USDA to make sure he understands everything they need from him to make the contract as complete as possible. There was a discussion to identify the team members for the project, which currently stands with Bill Glaze (MVFD Board President), Chief Chris Germer, Firemen Drew Schulle and Cole Jackson. Bill Hamilton would like all ESD Commissioners to be on the team.
4. **Discussion / Action items**
  - (a) Review and approve expenses - Mark Jungers motioned to approve operating expenses - Bill Hamilton 2<sup>nd</sup> - PASSED 3-0
  - (b) Revisit the proposal by HDL for Sales Tax Collections – Bill Hamilton gave an overview of the subject, Mark Jungers did not think we should take action at this time, all agreed.
  - (c) Architect contract – Frank Gomillion is working on the contract, the USDA requires the use of the AIA Form (American Institute of Architects).
  - (d) Replacement Commissioners – Commissioners discussed inviting Josie Martinez to join the Board. Bill Hamilton motioned to offer Josie the position of Secretary on the Board, Mark Jungers 2<sup>nd</sup> - PASSED 3-0
5. Announcements: (No action or in depth discussions – Events or items of general interest)
6. Set next meeting time and date – **Thursday 2-11-2021** – 6:30pm
7. Adjournment – 7:47 pm – David Murdoch motioned to Adjourn, Bill Hamilton 2<sup>nd</sup>, PASSED 3-0